



**Position Announcement**  
**Extension Evaluation Specialist**

Office of Learning and Organizational Development in the Associate Dean of Extension's Office  
College of Agricultural and Environmental Sciences, University of Georgia

The Extension Evaluation Specialist is a faculty member in the College of Agricultural and Environmental Sciences (CAES) directly supporting Cooperative Extension at the University of Georgia and is responsible for the evaluation of Extension programs throughout the state. CAES is one of the largest colleges of agriculture in the nation and supports a \$73.7 billion agricultural industry, the largest sector of the economy in the state of Georgia. For over 100 years, UGA Cooperative Extension has provided free, reliable, research-based information to farmers and businesses and has taught life skills and lessons to millions of young people.

**Salary, Rank, and Tenure:** The position is a fiscal year (12 month) non-tenure track appointment. Assessment of rank on hire for Public Service appointees, please see [Public Service and Outreach Appointment and Promotion Guidelines](#). Salary is commensurate with qualifications and experience. A comprehensive benefits package is included.

**Desired Qualifications**

1. A Master's degree is required, but a terminal degree is strongly preferred. The degree must be from an accredited university in agricultural and/or extension education, evaluation, adult education, human sciences, economics, behavioral, and social sciences, public policy, or closely related field.
2. At least three years of Extension experience is highly desirable but not mandatory. Substantial knowledge and understanding of Extension organization, operation, philosophy, and objectives is preferred.
3. Expertise in qualitative and quantitative analysis as well as research methodology.

**Position Responsibilities**

1. Works with appropriate county, district, and state Extension faculty to implement a comprehensive plan for evaluating Extension educational programs and activities across all three program areas (agriculture and natural resources, family and consumer sciences, and 4-H youth development)
2. Develops evaluation strategies, assessment instruments, and impact reports for regular programming and funded projects
3. Provides leadership in the development of longitudinal data collection regarding programmatic or system-wide impact over time
4. Provides leadership in the development of accountability reports for state and national Extension stakeholders
5. Provides leadership over the impact statement submission process including improvements to the current process, training of faculty for best practices, development of state and federal reports as needed, and communication of key impacts to stakeholders and funding agencies

6. Develops and delivers training and serves as a resource to county, district, and state Extension personnel in the areas of program evaluation and accountability
7. Develops educational materials and publications related to Extension program accountability and evaluation
8. Works effectively with University of Georgia administrators, UGA Public Service Units, Fort Valley State University Extension, state and federal agency personnel, and industry clientele in addressing issues related to accountability, impact and public value
9. Assumes other duties as directed by the Director of County Operations, Associate Dean for Extension, and Dean and Director of CAES

**To Apply:** Applicants should include a current C.V./resume, cover letter expressing their interest and qualifications related to the position, and any other supporting materials to UGAJobs at: <http://www.ugajobsearch.com/postings/115093>. Include names and addresses of at least four references (who will not be contacted without further correspondence with the applicant). Additional inquiries can be directed to Dr. Rochelle Sapp, Search Committee Chair, 979-571-3067, [rsapp@uga.edu](mailto:rsapp@uga.edu).

**Application Deadline:** Open until filled. Applicant screening will begin immediately. Candidates are encouraged to submit their materials by September 25, 2019; however, screening will continue until the position is filled. Anticipated start date is as soon as possible and no later than January 1, 2020.

*The University of Georgia is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, gender identity, sexual orientation or protected veteran status. Persons needing accommodations or assistance with the accessibility of materials related to this search are encouraged to contact Central HR ([hrweb@uga.edu](mailto:hrweb@uga.edu)). Please do not contact the department or search committee with such requests.*